

Amber L. Nolan

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FILM/VOLUNTEER EXPERIENCE:

Key West Film Festival

November 2021

Volunteer

SERVICE INDUSTRY EXPERIENCE

Sailboat Airbnb/Vacation Rentals

April 2015-March 2020

Owner/operator

- Took reservations and managed online calendars
- Managed the BoatCamping.org website
- Cleaned boats and greeted /checked in guests
- All aspects of maintaining eight vacation rental boats

Blue Heaven Restaurant

Oct. 2015-2018

Hostess

- Greeted and seated guests
- Managed large-party reservations
- Answered the phone

EDITORIAL AND MEDIA RELATIONS EXPERIENCE

About.com (now DotDash Media) *A general travel information site*

(remote) 1/16-1/20

- Wrote list-style travel guides
- Reviewed travel products

Jetsetter.com *A luxury hotel review website*

(remote) 7/12-8/14

Freelance writer

10Best.com./USA Today Travel *A travel guide website written by local experts*

(remote) 12/11-1/15

Freelance Writer

- Produced list-style articles of the top ten local attractions and restaurants
- Wrote review articles on the several areas in the United States and Caribbean

Sherman's Travel *A travel magazine and online guide to deals and destinations*

New York, NY: 04/08-08/11

Senior Travel Deal Producer & Cruise Editor

- Assisted with weekly Top 25 newsletter which is sent to 4 million subscribers
- Composed cruise ship reviews, top 10 articles, travel guides, and posts for cruise blog
- Managed major clients and advertising campaigns, including Travelocity and Hilton
- Maintained the cruise section of the Luxe List – a six-page print magazine feature

EDUCATION

STATE UNIVERSITY OF NEW YORK COLLEGE AT BROCKPORT

Bachelor of Arts in Journalism, Minor in English

May 2006

STUDY ABROAD, London England

Participated in an editorial internship for 12 weeks at Peace News environmental activist paper

TECHNICAL SKILLS

Microsoft Excel, Word, PowerPoint, Adobe Photoshop, SEO practices, general HTML knowledge

