

Craig Finkel

74 Sabal Court West Palm Beach, FL 33411 | Phone: 310-702-5684 E-mail: CraigFinkel@gmail.com

Work Experience

Jimmy Kimmel Live!

Field Producer

August 2013 – June 2021

- Work directly with Jimmy Kimmel, the show writing staff, directors and A-List talent to coordinate and produce live and pre-taped comedy bits for nightly programming
- Handle all aspect of extreme location shoots to be aired in front of a live audience, from locations as diverse as Newfoundland to full weeks doing remote shoots in Austin, Texas, Brooklyn, New York, Las Vegas, Nevada and more
- Act as point person for pre-planned shoots with headlining guests and co-hosts, from Matt Damon and Tom Brady to Chris Evans, Carrie Underwood, Keanu Reeves and more
- Manage all facets of a production crew to stay on time and under budget, often under tight deadlines and up against a live television airing
- Create, assemble and oversee budgets for individual field shoots
- Pre-scout locations and prep field shoots well in advance of taping, laying the groundwork for future bits so production runs smoothly when talent arrives
- Produced segments from NBA/NFL/MLB media days as well as Oscar and Emmy Red Carpets

Associate Producer

August 2011 – August 2013

- Act as second-in-command to all Field Producers on all pre-taped and live comedy bits
- Handle communications between show departments while the Field Producers executed their comedy bits
- Paired with writers and talent on location to facilitate taping and keep the Field Producer and crew on time and moving efficiently

Assistant Production Coordinator

September 2009 – August 2011

- Responsible for managing Jimmy Kimmel Live's entire staff of Production Assistants
- Ensured communication of pertinent information to all crews and departments on the show
- Charged with supplies and carrying out budget for various crews and show departments
- Managed and completed all crew and staff requests on a timely basis

Clip Researcher

April 2008 – September 2009

- Researched and collected television clips for nightly show monologue
- Collaborated with writers to help assemble comedy bits
- Worked closely with editors to build bits and edit montage

Production Assistant

January 2008 – April 2008

- Assisted in all facets of production for Jimmy Kimmel Live

Education

Penn State University

1998 - 2003

Bachelor of Arts, Accounting Major