

WORK EXPERIENCE

- **PSAV** / Audio Visual Technician Specialist, March 2016 - PRESENT

The set-up and break-down of events which include audio and visual presentation in a small to large scale setting. Set-up includes audio microphones and run of cabling without hazard, mixers, cavalier belt packs, speakers, video equipment such as Quick Vu switcher, Barco Switcher, 3K-10K Projectors, Cat 5 and Cat 6 cable video set-ups, Triax, Spider Pod, Tripods, Kramer DA, SDI cables, scissor lift certified, power certified handling and more.

❖ Administrative

- **Miss Florida USA / Tel-Air Interests**, TEMP, June 2015

Handling checks for AD sales, answering phone calls, kept excel spreadsheets up to date, made copies of forms, packaged and mailed crowns and sashes.

- **Tara Productions**, June 2014 - September 2014

Booked voice over artist, contacted talent, booked travel arrangements, mailed packages, kept notes on show drafts and scripts, made changes to scripts, organized show books, purchased props, assisted on set, typed itineraries, scheduled appointments and updated calendars.

❖ Freelance

- **Elevate Pictures**, February 2017, Key PA

Assistant to all higher ups on small set for "Justice" clothing brand music video. Escorting talent to and from set, directing talent into hair/make-up, breakdown of set and management of equipment.

- **Image Nation Team**, March 2015 - PRESENT, Writer/Editor/Audio Engineer/Camera

Videographer and editor for wedding events as well as writing, shooting, recording voice over and editing safety video for Miami Helicopter.

- **Tel-Air Interests**, July 2013 - September 2016

Behind the scenes videographer and photographer for Miss Florida USA; on-stage camera for televised Miss Florida Teen USA pageant.

- **Southern Charm**, April 2014, Production Assistant/ Transcriber

Transcribing live cast interviews for editing, assisting to talent, assisting to Producer, transported talent to and from studio.

- **Embrace Girls Foundation**, September 2013 - PRESENT/ Camera, Editor/ Photographer

Event videographer, photographer and editor for many celebrity events hosted by the Embrace girls after school program, packaging edits for media outlets such as ABC Channel 10 and NBC's 6 in the Mix.

- **Sisterhood of Hip-Hop**, March 2014, Production Assistant

954.383.9134

Available for Relocation/ Valid U.S. Passport

gelisaross@yahoo.com

Assisted in ordering crew lunches, assisted camera operators, collected releases from talent, loaded gear in vans.

EDUCATION

❖ Associate of Science - The Art Institute of Ft. Lauderdale, Ft. Lauderdale, FL / Graduated: December 2012

SKILLS

Software: Photoshop, Premier Pro, Audition, Garageband, Pages, Word, Excel, Publisher, Powerpoint, Final Cut Pro 7 and X, Avid, Lightroom. Hardware: PC and Mac proficient. Broadcast Camera and DSLR proficient. Proficient in social media.